

Name \_\_\_\_\_

1. \_\_\_\_\_ I wrote a significant title.
2. \_\_\_\_\_ I did not underline, bold, or italicize the title of my paper
3. \_\_\_\_\_ I used quotes around poems and short stories; I underlined novels.
4. \_\_\_\_\_ I double spaced the typed text, 12 pt., Times New Roman
5. \_\_\_\_\_ I used black ink typed
6. \_\_\_\_\_ I alphabetized the works cited
7. \_\_\_\_\_ I used the correct MLA heading
8. \_\_\_\_\_ eliminated all use and forms of “I, you, me, we, us, our”
9. \_\_\_\_\_ start no sentences with “There” or “it”
10. \_\_\_\_\_ avoid “thing, would, should, could, may, might”
11. \_\_\_\_\_ I checked my spelling for every word (characters & authors)
12. \_\_\_\_\_ Every pronoun I used has a correct antecedent
13. \_\_\_\_\_ I eliminated sentence fragments, comma splices, and run-on sentences (check semicolons)
14. \_\_\_\_\_ I have used transitions
15. \_\_\_\_\_ omitted clichés, slang, and colloquial language. Also, avoid  
All contractions!! Write out have not, cannot, etc. Substitute many, much, or a great  
deal for a lot; a group or people for a bunch of people; children for kids; and so forth.
16. \_\_\_\_\_ used no abbreviations or contractions
17. \_\_\_\_\_ I used Concrete Detail (quotations) for my commentary
18. \_\_\_\_\_ I referred to author and title of the literature selection in opening paragraph
19. \_\_\_\_\_ use Literary Present Tense if necessary
20. \_\_\_\_\_ Eliminate all Being Verbs, used Active Voice
21. \_\_\_\_\_ I did not end or begin a paragraph with a quote
22. \_\_\_\_\_ proofread final copy for errors
23. \_\_\_\_\_ I entered my rough draft and final copy to turnitin.com
24. \_\_\_\_\_ Used Leads for every Quote & parenthetical documentation
25. \_\_\_\_\_ slang, clichés, or casual language? For example:  
it, a lot of, stuff, like, pretty good/ sure, weird, guys, kids, things, get/ got/ getting, really,  
big, hate, hanging out, just, nowadays, okay, nice, wrecks, there is/ are

26. \_\_\_\_\_ Do all paragraphs contain:
- \_\_\_\_\_ 3 or more sentences?
  - \_\_\_\_\_ topic sentence (TS)?
  - \_\_\_\_\_ concluding sentence (CS)?
  
  - \_\_\_\_\_ concrete detail (CD) (facts, no comments or interpretation)?
  - \_\_\_\_\_ commentary (CM) (no facts or quotes, your thoughts, explain CD)?
  
  - \_\_\_\_\_ main ideas in body paragraphs relate to thesis?
  - \_\_\_\_\_ sentences in paragraphs support topic sentences?
  - \_\_\_\_\_ each paragraph is one main idea?
  - \_\_\_\_\_ how many sentences in each paragraph? (write in margin)
27. \_\_\_\_\_ Did you make self-conscious references to your own paper? Do NOT do this:
- “In the following paragraphs, it will be shown ...”
  - “As has been shown above ...”